State of Montana Information Security Advisory Council

Council Meeting Minutes
September 15, 2016
11:00 a.m.
State Capitol Building - Room 137

Members Present:

Lynne Pizzini, CISO/SITSD, Chair   Adrian Irish, U of M
Dawn Temple, DOJ   Margaret Kauska, DOR
Joe Frohlich, SITSD   Kreh Germaine, DNRC
Bryan Costigan Justice/MATIC   Jim Gietzen, OPI
Brian Fox, DMA   ✆ Erika Billiet, City of Kalispell
                                                    Madison Iler LMG

Staff Present:

Jennifer Schofield, Wendy Jackson

Guests Present:

Craig Stewart, Suzi Kruger, Wendy Freidrich, Lance Wetzel, Rebecca Cooper, Tim Kosena, Michael Barbere

✆ Real-time Communication:

John Cross, Zach Day, Phillip English, Sky Foster, Josh Rutledge, Manual Soto, Terry Meagher, Joe Chapman, Anne Kane, Kyle Belcher, Erika Billiet, Lisa Vasa, Erin Stroop, Edwina Morrison, Sean Higgenboth

Welcome and Introductions

Lynn Pizzini welcomed the council to the September 15, 2016 Montana Information Security Advisory Council (MT-ISAC) meeting. All members and guests were introduced.

Minutes

Bryan Costigan made a motion to approve August 16, 2016 minutes as presented. Brian Fox seconded the motion. Motion carried.

Business

Upcoming Legislative Session

Ms. Pizzini stated that Ron Baldwin has agreed to chair the Workgroup on Legislation. Time will be set aside during the MT-ISAC meetings to bring up proposed legislation for the upcoming session and address special legislation going forward. There will time scheduled during the October 27th, 2016 MT-ISCA meeting to discuss security legislation. House Joint Resolution 21, which is related to privacy, will be a topic for discussion at some point as well. Members with legislation they wish to discuss should send that information to Joe Frohlich (jfrohlich@mt.gov) so it can be added to the October 27, 2016 MT-ISAC Agenda.

Margaret Kauska spoke about upcoming DOR legislation that will be presented to the council for consideration. This legislation will address fraud prevention and increased information sharing between agencies. This legislation is specifically focused on addressing tax fraud and fraudulent online applications for assistance.

Action Item: Ms. Kauska will obtain further details regarding the DOR fraud legislation and provide an update to the council before the October 27, 2016 meeting.

October Cyber Security Awareness Month Activities

Mr. Frohlich reviewed the actions being taken by the Department of Administration for Cyber Security Awareness Month. The Enterprise Security Program theme of the year for Cyber Security Awareness training is "It's a Jungle Out There". This theme will include activities tying different types of animals to cyber threats. Cyber Security Awareness Month events will include interactive activities, surprises, security handouts and giveaways. These activities will kick-off the first week in October, 2016. The Enterprise Security Program will hold an event October 6, 2016 in the Mitchell building from 9:30 AM until 12:00 PM. Notifications will be sent to Employees within the Mitchell building. All agencies are welcome to attend. There will be Cyber Security

events on October 12, 2016 in the Cogswell building and October 27, 2016 during the MT-ISAC meeting. This information also will be posted at https://sitsd.mt.gov/Governance/ISAC. There is an event scheduled in February, 2016 for the Park Avenue building. Other agencies are encouraged to contact Mr. Frohlich if they would like to hold an Enterprise Security event in their facility. Mr. Frohlich requested that agencies holding events for Cyber Security Awareness Month communicate this information to jfrohlich@mt.gov so these events can be posted to the MT-ISAC website. Mr. Frohlich informed the council that Security Awareness End User training will reset on September 30, 2016 and will kick-off again in October, 2016.

Workgroup Updates
Assessment Workgroup, Policy Assessment Tool Update
Mr. Frohlich requested additional time to work on the Assessment Tool before presenting an update to the council. The Assessment Tool continues to be a work in progress, with the assistance of Lance Wetzel and the Montana Department of Transportation (MDT). This plan will be presented to members of the pilot team to obtain feedback on how this tool might be improved. This tool will measure each agency against the state security policy. Mr. Frohlich confirmed that the Assessment workgroup will be merging both of the Assessment Tools into one. Agencies will receive this document at the beginning of 2017. The tentative deadline for agencies to submit these to the state CIO is September 2017.

Best Practices / Tools Workgroup
Ms. Pizzini introduced the Vulnerability Management Procedure Best Practices document to the council for review. This document can be found on the MT-ISAC website at https://sitsd.mt.gov/Governance/ISAC. Ms. Pizzini requested that the council review this document and provide any comments before the next MT-ISAC meeting on October 27th, 2016. If there are no major updates, this document will be approved as a Best Practice at that time.
Ms. Pizzini stated that the Acceptable Use and Rules for System Usage document is still being worked on by the Best Practices Workgroup. Ms. Pizzini has reviewed this document and will supply recommendations to the workgroup. This document will be presented the council for review in the October 27, 2016 MT-ISAC meeting.
Mr. Frohlich stated that the RFI for Enterprise Endpoint Protection document was released and posted. October 3, 2016 is the deadline for selected vendors. Mr. Frohlich will send the RFIs to the workgroup for review once they are received. The workgroup will have a week to review these, then a meeting will be held on October 7, 2016 to discuss the next steps.
Ms. Pizzini confirmed that desktop antivirus is now referred to as Endpoint Protection.

Situational Awareness Workgroup
Mr. Costigan informed the council that the Situational Awareness Workgroup is merging with the Outreach and Public Safety Workgroups. The Situational Awareness Workgroup is working with the Department of Military Affairs (DMA) Disaster and Emergency Services to redo the inventory of all of sites around the state. There is an ongoing effort to collect information regarding IT security contacts. Additional connectivity is being developed in the retail sector through a new retail group formed for the purpose of information sharing.
Mr. Frohlich addressed the Security Information Alerts on SharePoint. This is a central location where all Security Information Alerts will be stored. The Information Security Bureau sends out information security alerts on a daily basis and these emails will be posted collectively in the Security Information Alerts section on the MT-ISAC SharePoint site. Members of MT-ISAC that are state employees will be able to access this list add this add to it. Mr. Frohlich confirmed that there is no sensitive information in the current content of the Security Information Alerts on SharePoint.

Action Item: Mr. Frohlich will post the email address (SITSDInformationSecurityAlerts@sp1.mt.gov) on SharePoint to MT-ISAC Security Information Alerts.

Special Workgroup- Data Loss Prevention for O365
Mr. Frohlich gave a brief update on the Data Loss Prevention Workgroup. Dave Johnson gave a presentation to the workgroup on Data Loss Prevention in July, 2016. The workgroup met again on September 14, 2016 with the Network Manager's Group (NMG) to review this presentation. The workgroup is currently developing the Data Loss Prevention template and discussing when and how would be used and applied. The template will apply to Office 365 applications including OneDrive for Business, SharePoint, and Exchange. The template will prevent the sharing of sensitive information such as social security numbers or a credit card numbers by flagging the user and administrator when it is included in a document or an email. One template will be applied

to all agencies. Agencies have been asked to submit a service ticket and add themselves to this testing environment so they can input test data. Mr. Frohlich will facilitate a meeting with Microsoft once the testing is completed to answer any remaining questions and decide the next steps moving forward. Mr. Frohlich requested that agencies to bring their business needs to the October 27, 2016 MT-ISAC meeting so they may be applied to the template.

Ms. Pizzini informed the council that, in order to use Office 365, Forefront ID Manager (FIM) must be implemented. A recent meeting with other state CISOs included a discussion on Data Loss Prevention. Most states are conducting a similar process of implementing Office 360 and Data Loss Prevention. The feedback from states who have already implemented this plan is that it can be challenging in terms of how many false positives you may receive.

Ms. Pizzini commented that the Fostering Future Professionals Workgroup is still in need of members and a chairperson. Members may not have the resources or opportunity to commit to the workgroup at this time. The workgroup will be postponed until members have more time available to commit to this.

The council agreed to cancel the December, 2016 MT-ISAC meeting and resume regularly scheduled meetings in January, 2017.

Ms. Pizzini requested that the council consider moving the MT-ISAC standing meeting day to accommodate challenges faces by the support staff due to conflicting meeting times.

Open Forum
Future Agenda Items
Security Legislation
MT-ISAC meeting schedule revision
Mr. Costigan recommended the council discuss an overview of any new budget information in the November, 2016 MT-ISAC meeting.

Public comment
None

Adjournment
Next Meeting
Thursday October 27, 2016
11:00 AM to 1:00 PM
Mitchell Room 7

Adjourn
The meeting was adjourned at 11:43